

# North East School District

The North East Board of School Directors welcomes you to this regularly scheduled School Board Meeting.

We have designed this pamphlet to help you understand how our school board functions and how you may participate in our meetings.

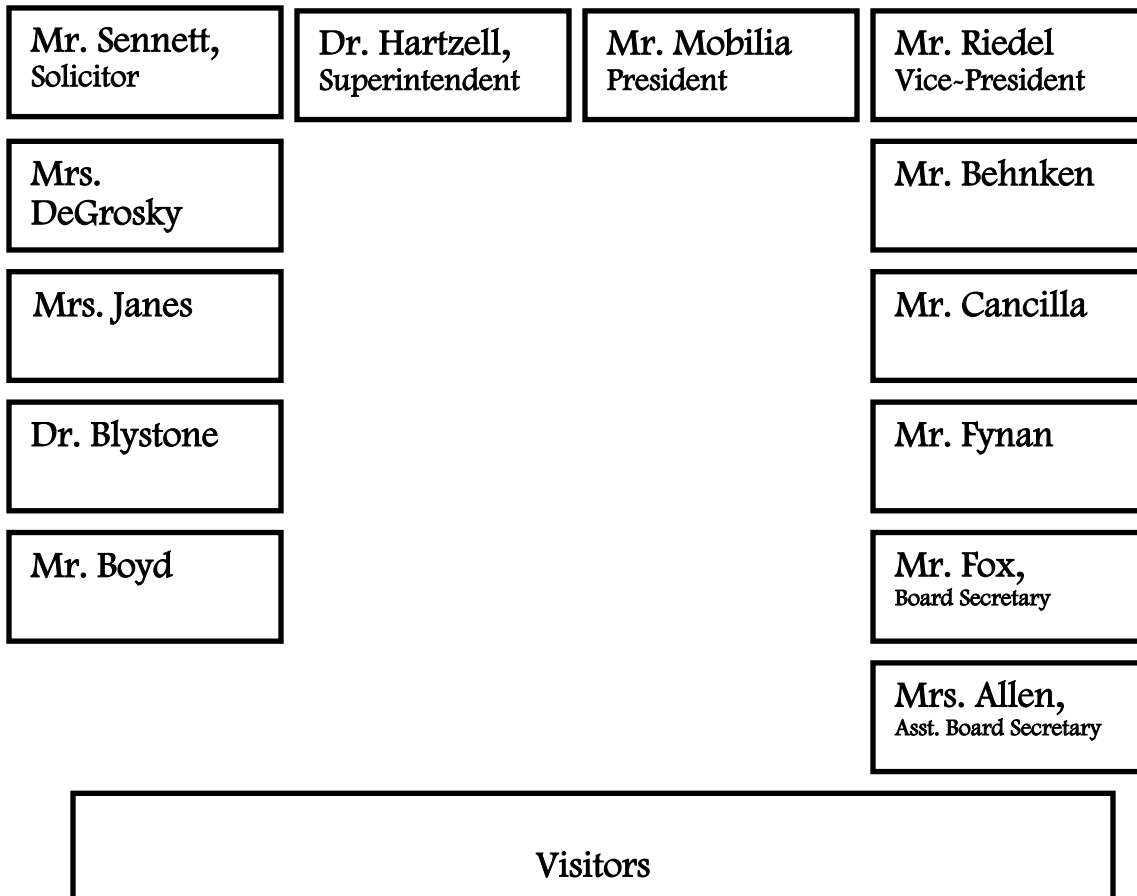
## School Board Organization

The Pennsylvania Legislature delegates the responsibility of operating public schools to School Boards throughout the state. The North East Board of School Directors represents citizens in matters of public education. The Board makes education policy, adopts a yearly budget, approves and expends the funds given to the school district from local, state, and federal sources. The Board also approves the hiring of all employees, and acts in a quasi-judicial role in administrative hearings.

## School Board Meetings

State law requires that we hold meetings that are open to the public except in certain circumstances when the Board is allowed to meet in private. Such a meeting is known as an executive session. The law permits holding an executive session for discussion of personnel, confidential student matters, collective bargaining, real estate, and legal issues.

At the Board Table you will see...



## Addressing the Board During a Regularly Scheduled Meeting

On your agenda, you will see two opportunities for Public Participation. Item V is for concerns relative to meeting agenda items only, and Item VIII is for all other topics of concern. The Board wishes to be responsive to public concerns about school matters. For this reason, the Board has provided these times to hear **appropriate** concerns from anyone attending the meeting. If you wish to address the Board, we ask that you consider the following:

1. Does your problem deserve the attention of the entire Board, administrative staff, and the public? Often, by speaking with a school administrator, you can usually find a solution to your concern.
2. Appeals to the Board are appropriate when the Superintendent has been unable to resolve the problem.

### Public Participation

Public participation is a regular part of the Board Meeting agenda and takes place early in the meeting for agenda item concerns, and also near the end of the meeting for all other issues. These segments of the meeting are for citizen comments, not for question-answer discussion or debate. School policy limits a citizen's comments to five minutes.

While the Board encourages public participation and will be attentive to your concerns and opinions, it is not obligated to respond, comment, or vote on issues arising from public participation.

We encourage groups to identify a single spokesperson to avoid repetition. If you wish to address the Board, you must first state your name, home address, and organization, if any. Comments about agenda items or matters for Board consideration are appropriate during this time.

Finally, conducting an orderly meeting helps the Board complete its business. For this reason, the Board President is responsible for the orderly and efficient conduct of the meeting and will decide on the time and appropriateness of public presentations to the Board.

## Meeting Information

North East School District typically holds its meetings the first and third Thursday of the month beginning at 7:00 PM, unless otherwise announced. During the school year the Board will continue meeting on the first and third Thursday of each month. Also, the Board may set additional meetings as needed.

The Board conducts its meetings in accordance with parliamentary procedure. Once the Board President calls the meeting to order, the Board will follow the printed agenda available to the public. The sequence of events is as follows:

Call to Order  
Pledge of Allegiance  
Roll Call  
Agenda Revisions  
Recognition of Students and Staff  
Public Participation (Agenda Items Only)  
Reports  
Approval of Minutes  
Approval of Business and Personnel Items  
Travel Requests and Curriculum Items  
Additional Educational and Operational Functions  
Items for Future Presentation, Discussion, and/or Board Action  
Public Participation (Any concerns)  
Adjournment

A quorum of five Board members is required to conduct and vote on official Board business. The School Secretary records the minutes of all meetings. Board members approve minutes from the previous meeting. They are then available for public review on our district website at [www.nesd1.org](http://www.nesd1.org). All backup information for agenda items is also available on the website with the exception of items protected by confidentiality laws (such as items relative to students and staff.)

## Scheduled Meetings for Fiscal Year 2019-2020

August 1, 2019	August 15, 2019
September 5, 2019	September 19, 2019
October 3, 2019	October 17, 2019
November 17, 2019	November 21, 2019
December 5, 2019	December 19, 2019
<i>Tentative Calendar 2020 dates pending board approval in December:</i>	
January 9, 2020	January 23, 2020
February 6, 2020	February 20, 2020
March 5, 2020	March 19, 2020
April 2, 2020	April 16, 2020
May 7, 2020	May 21, 2020
June 4, 2020	June 18, 2020
<b>NO BOARD MEETINGS IN JULY MEETINGS DATES ARE SUBJECT TO CHANGE</b>	

## Board of School Directors

The Board of School Directors is comprised of nine members elected at large from the North East community for a four-year term. To become a board member in Pennsylvania, an individual must be a resident of the community, must be 18 years of age, and must be of good moral character.

School Board elections occur every two years. Below you will find a list of current School Board Members, their addresses, and their term of office.

Name	Address	Term Ending Date
Paul F. Behnken	2446 Byrd Drive North East, PA 16428	2019
Jane M. Blystone	12022 Sunset Drive North East, PA 16428	2021
Corrie E. Boyd	8520 Route 89 North East, PA 16428	2021
Joseph Cancilla	Nine E. Division Street North East, PA 16428	2021
Jennifer DeGrosky	11161 Maple Drive North East, PA 16428	2019
Andrew Fynan	9503 Sidehill Road North East, PA 16428	2019
Erin L. Janes	137 Culver Court North East, PA 16428	2019
Nicholas C. Mobilia	12234 Archer Road North East, PA 16428	2021
Eric W. Riedel	12295 Mallick Road North East, PA 16428	2019

## Administration

Administrators are always willing to work with parents and community. If you have any questions or concerns, we ask that you speak with the building level administrator so you can work together to resolve the problem. If you feel that you have not been able to resolve your concern at the building level, your next level of appeal is to the Superintendent who will speak with you over the telephone or meet with you in person.

Below you will find the names, positions, locations, and telephone numbers of our administrative staff.

Name	Position	Location	Telephone Number
Dr. Michele S. Hartzell	Superintendent	Administration Building	725-8671 Ext. 3907
Mr. Jeffrey Fox	Business Manager/ Board Secretary	Administration Building	725-8671 Ext 3905
Dr. William Renne	Principal	N.E. High School	725-8671 Ext. 1001
Mr. Nathan Otis	Assistant to the Principal	N.E. High School	725-8671 Ext. 1002
Mr. Gregory Beardsley	Principal	N.E. Middle School	725-8671 Ext 2001
Dr. Steven Karns	Assistant Principal	N.E. Middle School	725-8671 Ext. 2002
Mr. Brian Emick	Principal	N.E. Intermediate Elem	725-8671 Ext. 3001
Dr. Jennifer Ritter	Principal	Earle C. Davis Primary	725-8671 Ext. 3051
Mr. Bill Wingerter	Facilities Supervisor	Maintenance Building	725-8671 Ext 1283
Mrs. Patricia Schultz	Transportation Supv.	Transportation Garage	725-8671 Ext. 1288
Ms. Robin Petroff-Hedlund	Food Services Director	N.E. H.S. Cafeteria	725-8671 Ext. 1009
Mr. Tyler Wilson	Technology Supv.	N.E. Middle School	725-8671 Ext. 2020

## Solicitor

You will also see our solicitor sitting with the Board during meetings. The solicitor is an attorney hired by the Board to assist with legal matters and interpretations of the Pennsylvania Public School Code, which is the law governing how public schools conduct business. Our solicitor is Mr. Timothy Sennett, from the law firm Knox, McLaughlin, Gornall, and Sennett.



## **Board Philosophy**

The North East Board of School Directors believes the manner in which they can function as a leadership team is to work together to carry out the strategic plan and our vision.

We will strive to discuss and solve issues on their merits, thereby creating an atmosphere where everyone trusts that any issue can be discussed without fear. Mistakes are treated as lessons.

We believe that while we are entitled to and responsible for our personal opinions and votes, we are also responsible that our differences of opinion should not become a diversion to the greater good of the staff, students and district.

We believe we are an integral link in creating a seamless mesh in the partnership with our staff and community.

## **Board Vision**

The North East Board of School Directors is dedicated to making a genuine difference in the gains in educational achievement of the students of the district.

We intend to provide leadership in supporting more graduates who are able and ready to advance successfully beyond our schools.

In doing this, we are committed to a non-threatening culture in our system where all educational stakeholders are comfortable talking together without fear because student learning is the most important issue.

We want staff to be well trained and measures of student achievement to reflect continuous trends of improvement.

We want parents and students to be involved and informed in the student achievement issues.

## **Final Thoughts**

Thank you for attending our Board Meeting. We appreciate your interest in North East School District. If you have any questions about information contained in this pamphlet, please do not hesitate to call us at 725-8671, extension 3906.