

**NORTH EAST SCHOOL DISTRICT**  
**OPEN SESSION OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, NOVEMBER 16, 2017**

**NORTH EAST ELEMENTARY CENTER**

**6:30 PM**

**AGENDA**

- I. RECOMMENDED BOARD POLICY 600 SERIES – Optional Open Board Discussion, question and answer period

# SUBJECT TO CHANGE

## NORTH EAST SCHOOL DISTRICT

### REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS

THURSDAY, NOVEMBER 16, 2017

NORTH EAST ELEMENTARY CENTER

7:00 PM

#### AGENDA

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF THE MEMBERS OF THE BOARD OF SCHOOL DIRECTORS

IV. AGENDA REVISIONS

V. RECOGNITION OF STUDENTS AND STAFF

1. Welcome to AFS Students
2. Golden Apple Award – Mrs. Emalie Nagle

VI. PUBLIC PARTICIPATION

VII. REPORTS/PRESENTATIONS/ITEMS OF INFORMATION

A. PRESENTATION of Board Plaques – Mr. Jim Summerville, PSBA

B. REPORTS

1. North East Recreation Commission – Kerry Corbin/Eric Riedel
2. Northwest Tri-County Intermediate Unit – Erin Janes
3. Erie County Technical School – Andrew Fynan
4. School Health Council – Jennifer DeGrosky
5. Superintendent's Report – Frank McClard

VIII. ITEMS FOR ACTION

A. MINUTES

1. It is recommended that the board approve the minutes of the Regular Meeting of November 2, 2017.

B. BUSINESS

1. It is recommended that the Board approve the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting
  - b. Invoices for Approval
2. It is recommended that the Board approve the Food Service Operating Bill Listings for approval and paid prior.
3. It is recommended that the Board approve the Capital Projects Bill Listing in the amount of \$11,177.00.

4. It is recommended that the Board approve the Capital Projects Report dated October 31, 2017.
5. It is recommended that the Board approve the Treasurer's Report dated October 31, 2017.
6. It is recommended that the Board approve the Food Service Report for the period ending October 31, 2017.
7. It is recommended that the Board approve budget transfers totaling \$304,695.00 within the General Fund as per the attached document.
8. It is recommended that the Board approve FNB Investment Advisors Inc. as a 2017-2018 North East School District Depository Agent for the General Fund and the Capital Reserve Fund.
9. It is recommended that the Board approve the subscription order of Sapphire student information software suite from K12 Systems Inc. at an initial implementation cost of \$38,400 and an annual subscription and support services fee of \$37,502 as detailed in the attached subscription order.

C. PERSONNEL – Unavailable until Board Meeting

D. STUDENT TRAVEL REQUESTS – None

E. STAFF TRAVEL REQUESTS – None

F. CURRICULUM – None

G. ADDITIONAL EDUCATIONAL/OPERATIONAL FUNCTIONS

1. Policy 5151.4 – Students – Behavior Support (Revised) – Second Reading
2. Policy 5171 – Students – The Collection, Maintenance and Dissemination of Student Records (Revised) –Second Reading
3. Finance Policy 600 Series – Second Reading

Policy 600 – Fiscal Objectives (New)

Policy 602 – Budget Planning (New)

Policy 603 – Budget Preparation (New)

Policy 604 – Budget Adoption (New)

Policy 605 – Tax Levy (New)

Policy 606 – Tax Collection (New)

Policy 607 – Tuition Students (New)

Policy 608 – Bank Accounts (New)

Policy 609 – Investment of District Funds

Policy 610 – Purchases Subject to Bid/Quotation - Revised

Policy 611 – Purchases Budgeted - Revised

Policy 612 – Purchases Not Budgeted (New)

Policy 613 – Cooperative Purchasing (New)

Policy 614 – Payroll Authorization (New)

Policy 615 – Payroll Deductions (New)

Policy 616 – Payment of Bills

Policy 617 – Petty Cash (New)  
Policy 618 – Student Activity Funds – Revised  
Policy 619 – District Audit (New)  
Policy 620 – Fund Balance (New)  
Policy 621 – Local Taxpayer Bill of Rights (New)  
Policy 622 – GASB Statement 34 (New)  
Policy 624 – Taxable Fringe Benefits (New)  
Policy 625 – Procurement Cards  
Policy 626 – Federal Fiscal Compliance

H. ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- December 7, 2017 – Reorganizational Meeting
- December 7, 2017 – HHS DR Presentation and Plancon F approval
- December 21, 2017 – Annual Audit Report - BWB
- December 21, 2017 – Deadline to Adopt Resolution not to exceed Act 1 Index

IX. ADJOURNMENT