

**NORTH EAST SCHOOL DISTRICT**  
**OPEN SESSION OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, FEBRUARY 21, 2019**

**NORTH EAST ELEMENTARY CENTER**

**6:30 PM**

**AGENDA**

- I. RECOMMENDED BOARD POLICY DRAFTS and REVISIONS – Optional Open Board Discussion, question and answer period

# SUBJECT TO CHANGE

## NORTH EAST SCHOOL DISTRICT

### REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS

THURSDAY, FEBRUARY 21, 2019

NORTH EAST ELEMENTARY CENTER

7:00 PM

#### AGENDA

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF THE MEMBERS OF THE BOARD OF SCHOOL DIRECTORS

IV. AGENDA REVISIONS

V. RECOGNITION OF STUDENTS AND STAFF – None

VI. PUBLIC PARTICIPATION

VII. REPORTS/PRESENTATIONS/ITEMS OF INFORMATION

A. PRESENTATIONS/REPORTS

1. Erie Land Bank Proposal and Discussion

B. ADDITIONAL REPORTS

1. North East Recreation Commission – Eric Riedel / Joseph Cancilla
2. Northwest Tri-County Intermediate Unit – Jane Blystone
3. Erie County Technical School – Corrie Boyd
4. School Health Council – Paul Behnken
5. Superintendent’s Report – Frank McClard

VIII. ITEMS FOR ACTION

A. MINUTES

1. It is recommended that the board approve the minutes of the Regular Meeting of February 7, 2019.

B. BUSINESS

1. It is recommended that the Board approve the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting
  - b. Invoices for Approval
2. It is recommended that the Board approve the Food Service Operating Bill Listings for approval and paid prior.
3. It is recommended that the Board approve the Capital Projects Bill Listing in the amount of \$401,354.01.

4. It is recommended that the Board approve the Capital Projects Report dated January 31, 2019.
5. It is recommended that the Board approve the Treasurer's Report dated January 31, 2019.
6. It is recommended that the Board approve the Food Service Report for the period ending January 31, 2019.
7. It is recommended that the Board approve the following change orders to the Middle School renovation project:

Company	Change
Hudson Construction, Inc.	Addition of \$1,058.42
Hudson Construction, Inc.	Addition of \$123,203.30
Keystone Electric	Addition of \$733.19

8. It is recommended that the Board approve the following expenditures from the capital projects fund for the 2019-2020 school year and authorize the Business Manager to solicit bids or quotes where appropriate:

Buildings and Grounds		Estimated Cost
1	High School Auditorium Seat Refurbishment	\$90,000
2	High School Athletic Trainer Room Improvements	\$3,200
3	Middle School Gym Floor Refinishing	\$18,000
4	Davis Primary Office Entry – Concrete/Metal/Railing	\$10,300
5	Asphalt & Concrete Replacement (district wide)	\$41,200
6	MS/HS Tennis Courts Refurbishment	\$66,000
7	MS/HS Basketball Fence Replacement	\$3,100
8	Stadium Bleacher Fencing Installation	\$7,400
9	LED Exterior Roadway Pole Light	\$6,800
10	Softball/Baseball Infield Refurbishment	\$18,000

9. It is recommended that the Board authorize the Business Manager to request proposals for a Guaranteed Energy Savings Act (GESA) Project at North East Elementary Center.

C. PERSONNEL – Unavailable Until Board Meeting

D. STUDENT TRAVEL REQUESTS

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Two (2) High School Journalism Students Adam Denevic Nicole Fitch	March 26 – 27, 2019 Penn State Main Campus University Drive State College, PA	Transportation (Driver's Ed. Van) Substitutes Lodging Meals	-0-	\$506.22 \$180.00 \$351.00 \$136.00
<b>TOTALS</b>			-0-	\$1,173.22
<b>PURPOSE:</b> Pennsylvania School Press Association (PSPA) State Competition				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
PJAS – Approx. 18 high school students and 18 middle school students Amy Brown Kathleen Gallagher Noel Mraz Ian Williams One addt'l male HS tchr	May 19 – 21, 2019 Penn State Main Campus University Drive State College, PA	Registration Substitutes	-0-	\$7,585.00 \$900.00
<b>TOTALS</b>			-0-	\$8,485.00
*Transportation is by charter bus; cost included with registration fees				
<b>PURPOSE:</b> Pennsylvania Junior Academy of Science (PJAS) State Competition				

E. STAFF TRAVEL REQUESTS

F. CURRICULUM

1. It is recommended that the Board approve North East School District's athletic participation in the attached PIAA sports schedule for the Spring 2018-19 season.

G. ADDITIONAL EDUCATIONAL/OPERATIONAL FUNCTIONS

1. It is recommended that the Board approve the Memorandum of Understanding between the North East School District and the Pennsylvania State Police effective March 20, 2019 through March 20, 2021.

2. Draft Policy 806 – Child Abuse – First Reading

3. Draft Policies – Second Reading

- Policy 246 – School Wellness
- Policy 301 – Creating a Position (New)
- Policy 302 – Employment of Superintendent
- Policy 304 – Employment of District Staff
- Policy 307 – Student Teachers / Interns (New)
- Policy 308 – Employment Contract / Board Resolution (New)
- Policy 312 – Performance Assessment of Superintendent (New)
- Policy 313 – Evaluation of Employees
- Policy 314 – Physical Examination (New)
- Policy 317 – Conduct / Disciplinary Procedures (New)
- Policy 317.1 – Educator Misconduct (New)
- Policy 318 – Penalties for Tardiness (New)
- Policy 319 – Outside Activities (New)
- Policy 320 – Freedom of Speech in Non-school Settings (New)
- Policy 321 – Political Activities (New)
- Policy 322 – Gifts (New)
- Policy 323 – Tobacco
- Policy 324 – Personnel Files
- Policy 325 – Dress and Grooming (New)
- Policy 331 – Job Related Expenses
- Policy 333 – Professional Development
- Policy 334 – Sick Leave
- Policy 335 – Family and Medical Leave

- Policy 336 – Personal Necessity Leave (New)
- Policy 338 – Sabbatical Leave
- Policy 338.1 – Compensated Professional Leave
- Policy 339 – Uncompensated Leave (New)
- Policy 340 – Responsibility for Student Welfare (New)
- Policy 342 – Jury Duty (New)
- Policy 347 – Workers' Compensation Transitional Return-to-Work Program (New)
- Policy 351 – Drug and Substance Abuse

H. ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Capital Projects Presentation – Technology Department – March 7, 2019
- Guidance Counselor's 339 Plan Presentation – March 21, 2019
- Budget Process Timeline:
  - Tentative Budget Presentation – March 21, 2019
  - Proposed Final Budget Presentation – April 11, 2019
  - Proposed Final Budget Adoption – May 2, 2019
  - Final Budget Adoption – June 13, 2019

IX. ADJOURNMENT