

STUDENT ENROLLMENT PACKET

Attached are several forms, which need to be completed entirely and returned with the appropriate information.

The following items are requirements for the registration and entry of a student(s) into the North East School District:

- 1. **PROOF OF RESIDENCY TWO FORMS** (ie: Driver's License with corresponding address; copy of a current utility bill or agreement for service that includes your name and address; if you rent or lease, a copy of your lease agreement, or sales agreement for purchase of a home within the district)
- 2. ORIGINAL BIRTH CERTIFICATE (we will make a copy)
- 3. CURRENT IMMUNIZATION RECORDS
- 4. **CUSTODY ORDER** If a custody order is in effect for the student(s) being registered the district will need to make a copy of the most recent order.

If you have any questions, please call the Administration office at (814) 725-8671 ext. 3900.

2019 – 2020 ONE FORM PER HOUSEHOLD

NORTH EAST SCHOOL DISTRICT

REGISTRATION HISTORY & CENSUS FORM

	of Household Last Name_						Home Phor	ne#		_					
Actual	Street Address						P.O. Box # (if	applio	cable)						
When	did you move into this ac	ldress? Month	Y	ear											
PLE	EASE LIST <mark>ALL</mark> STU	DENTS IN HOU	SEHOL	D IN	THE BOX BE	LOW:									
	(including the chi Last Name	ldren UNDER 18 ld you are registering) First Name the Birth Certificate)	Middle Name	Gender M/F	Social Security Number	DATE OF BIRTH Mo/Day/Yr	Name of School Child will Attend (Davis/Interm Middle/High)	G R A D E	Does child Have an ER, IEP, GWR, GIEP for Special Ed or 504 Plan?	Student Number Office Use Only					
2 3															
4 5 6															
	UDENT(S) ATTENDED A PENN PARENT lent(s) PRIMARILY	T/GUARDIAN IN													
Name	` /	reside vvidi.		Cir	cle Legal Relationsh	nip to student(s): Father Moth	er Ste	p-Parent Gua	rdian Other					
Addr	ress:									Name: Circle Legal Relationship to student(s): Father Mother Step-Parent Guardian Other Address: Primary Phone					
Emml	•		Employer: Work Phone Ext												
	E-Mail Address Other Phone								Ext						
	an Address								Ext						
				Cir	cle Legal Relations	Other	Phone	r Stej		rdian Other					
E-Ma	e:			Cir	cle Legal Relations	Other hip to student Primary	Phone (s): Father Mother Phone	r Stej	o-Parent Gua	rdian Other					
E-Ma Name Addre	e: ess loyer:			Cir	cle Legal Relations	Other hip to student Primary Work	Phone (s): Father Mother Phone Phone	r Stej		rdian Other					
E-Ma Name Addre	e: ress			Cir	cle Legal Relations	Other hip to student Primary Work	Phone (s): Father Mother Phone	r Step	o-Parent Gua	rdian Other					
E-Ma Name Addre	e: ess loyer:		PL		cle Legal Relations	Other hip to student Primary Work Other	Phone (s): Father Mother Phone Phone	r Step	o-Parent Gua	rdian Other					
E-Ma Name Addre Emple	e: ress loyer: nil Address	Date sent to Office/B0			<u> </u>	Other hip to student Primary Work Other	Phone (s): Father Mother Phone Phone		o-Parent Gua	rdian Other					

ADULTS IN THE HOUSEHOLD

Other

	List ALL Adult Residents Ages 18 and over (include yourself)	SEX M/F	DATE OF BIRTH Mo/Day/Yr	Please list Employer's Name	R=Retired H=Homeworker U=Unemployed S=Student
1					5-Student
2					
3					
4					
Do you	consider your family to be in a homeless situation	? Yes	No		
	tudent(s) listed on this registration form is/are enterently into the state Pennsylvania:	ering a Pe	nnsylvania school f	or the first time, please indicate the student	's name and the
Name	Date		1	Name	Date
Please o	r student covered by medical insurance? YES / NC contact the school office for more information or call of Health Insurance Coverage for your child or Mo	725-8671.		or free or low cost insurance through the C.H.I Policy # (required)	.P.S. Program.
Can the	e PTO use your phone number to contact you? Y	ES / NO	If yes, what is th	e best time to reach you?	_
Parent/	/Guardian INITIALS are required for each item b	oelow to in	dicate parental con	sent:	
Walks a	and Trips / Obtaining Emergency Medical Care / T	ransportati	on by District / Ac	Iministration of Minor First Aid / Swimming	g Wading
Additio	onal Information or Comments:				
Signatu	ure of Parent/Guardian]	Date	

50 East Division Street, North East PA 16428 (814) 725-8671

REQUEST FOR SCHOOL RECORDS

The following student has initiated the enrollment process with our school district:

Student's Name:		Current or	Last Completed Grade:
School student is leaving	ng:		Phone #
City		State F	'ax #
GRADES TO DATE (1	numerical and letter) by man	rking period or final grad	to the North East School District: e, (Please include grading code) ORES as well as PA SECURE ID#
Parent/Guardian Signatur	e:		Date:
Please Print Parent/Guard	lian Name:		
Address:		Phone	
to a third independent agency is not longer useful for education	y. The professional staff of the North onal purposes. An Equal Rights and Opp. NON-SPECIAL EDUCATION	East School District monitors this accortunities Employer	s have access and the capacity to release ccess. Information will be destroyed when it CHOOL INDICATED AT THE
Please indicat	te if this student is curr	ently receiving any of	the following services:
Special Education Y	N Gifted Education Y	N 504 Plan Y N	Alternative Education Y N
Vocational Education Y	N On-Site Counseling Y	N Agency Visitations Y N	Student Assistance Program Y N
Title One Reading or Math	Services Y N Building Le	evel Team Support Y N	Case Management Support_ Y N
I	PLEASE FAX <u>SPECIA</u>	<u>L EDUCATION REC</u>	ORDS TO:
	<u> </u>	347-0043 / PH 814-725-867 al Education Department treet, North East, PA 1642	
Include all psy	•	Special Education records reports and NOREP.	including IEP Evaluation or
As it relates to school sa	afety or the safety of your chi	ld, is there anything else we	should know? Y N Explain briefly:
NEHS	NEMS	NEIE	DAVIS
North East High School Grades 9 – 12 1901 Freeport Road	North East Middle School Grades 6 – 8 1903 Freeport Road	N.E. Intermediate Element: Grades 3 – 5 50 East Division Street	Davis Primary Elementary Grades K - 2 50 East Division Street

North East PA 16428

FAX: (814) 725-8643

North East PA 16428

FAX: (814) 725-0821

North East PA 16428

FAX: (814) 725-3357

North East PA 16428

FAX: (814) 725-1086



STUDENT	#	
HOMEROOM		
LOCKER#		

STU	DENT NAME				DOB			_GRAD	E	
N.E.	STREET ADDRESS				_ PRIMARY P	HONE#				
Prim	ary Custodial Parent/Guardian	(s) – Primary Contacts	s that t	he student live	es with:					
	nt/Guardian #1 Name:	interpretation of the second								
	Email			C	ell Phone #					
	Employer			W	/ork Phone #					
Pare	nt/Guardian #2 Name:			•						
	Email			C	ell Phone #					
	Employer			W	ork Phone #					
Non-	Custodial Parent –That the stu	ident does NOT live w	ith full							
	Name			P	hone #					
N // -	Address av Pick Up : Yes No	1								
IVI	ay Pick Up : Yes No	,								
LOCA	AL emergency contacts (persor	ns not living in the stud	dent's h	nousehold):						
	e contacted if parent/guardian									
						May F	Pick	up Stu	dent	in:
	Name	Relationship to stud	dent	Phoi	ne#	cas	e o	f Emerg	ency	1
E1						Yes		No	<u>, </u>	
E2						Yes		No		
E3						Yes		No		
AUT	**************************************	NG SYSTEM hone number to receiv closings or delays, or s dian and/or home num	e auton similar ı	nated messag mass notification	es from the ma	ass mes	sa(ging sys	tem	in
							*T	ext Mes	sage	25?
	Adult Contact Name (Please Print)	Ph	one Number v	vith Area Code	e		es	N	
**** For I	In order to receive Text Messa ***********************************	**************************************	***** a perso	onal mode of to	**************	****** (such as	**:	****** motor v		
	at school when an evacuation uation travel purposes and also	•			•	_	—∵	oortatio YES	_	r 10
SIGN	IATURE OF PARENT/GUARDIAI		DATE			IMARY I	PHO	ONE NU	MBE	

HEALTH ROOM EMERGENCY INFORMATION

STUDENT #	HOMEROOM	LOCKER #	BLD	G
NAME:		D∩R	/ /	GRADE
Street			,, Primary	
Address			•	
PARENT EMAIL ADDRESS				
Primary Custodial Parent	(s)/Guardian(s) (<mark>who the</mark>	e student lives w	<mark>ith full time</mark>):	
Name		Cell P	hone #	_
Employer				
Name		Cell P	hone #	
Employer			·	
Non-Custodial Parent (Sec	condary Contact the stud	lent does NOT liv	e with full tin	<mark>1e</mark>):
Name		Ph	one #	
Address				
LOCAL Emanage of Contact	ta (namana NOT living in	+h = a+d = a+! = h =	المامطورين	
LOCAL Emergency Contact	_		•	ш
Name/Relation			Phone	#
Name/Relation				#
Name/Relation				#
Physician:				#
Health Insurance? Yes No	Carrier:			
Any Unusual Health Concern	s? YesNo Please S	pecify		
Is student up to date with im	munizations? Yes No_	_		
Check all that apply				
Asthma, Inhaler Y N	Seizures	Sight	Impairment	
Arthritis	Deafness	Wea	rs Glasses/Con	tacts
Diabetes	Bee Sting Allergy, E	piPen Y N		
Kidney Problems	Other Allergy, please I		es, please list	
Heart Problems				
 Mild				_
Severe				
Routine medications at home	e or school, please list:	Other p	roblems, pleas	e list:
Physical Handicap, please de	scribe			

HEALTH ROOM INFORMATION

I hereby give my permission for my child to receive a <u>physical exam</u> as per PA Public Health Code section 1402, which requires all students receive a health exam upon entry into school, in the 6th grade and again in the 11th grade years.

Signature	Date
I hereby give my permission for my child to receive a 1403, which requires all students to receive a dental	a <u>dental exam</u> as per PA School Health Code section
again in the 7th grade years.	
Signature	Date
I hereby give my permission for my child to have Health Code Chapter 23, section 10. This screening which are during the period of critical developmental Signature	g is required during the 6th and 7th grade years, growth.
My childGracetaminophen) administered only by authorized so headaches, minor muscular aches, menstrual cramp the current school year. My child does not have a k that frequent usage pattern demonstrated by my child home.	chool personnel for any of the following complaints: os, orthodontia discomfort, and tooth aches during known allergy to acetaminophen. I also understand
Signature	Date



NORTH EAST SCHOOL DISTRICT HEALTH HISTORY

THIS FORM MUST BE COMPLETED (ONE FORM PER STUDENT)

STUDENT NAME		Gen	ıder	_Male	Female
Date of BirthPlace o	f Birth				
Current Address		P	hone _		
Parent's/Guardian's Names _					
GradeSchool Last Attended					
Family Physician		Phone			
Is your water supply from the North East Boro	ough? Yes	No	_		
If NO, has your child had fluoride trea	atments?				
HEALTH HISTORY: Please list any seriou					
Allergies?					
IMMUNIZATION HISTORY: Please list	dates or attach D	octor's print ou	t.		
DPT (Combination Diphtheria-Pertussis-Tetal		_4)	Bo	oster	
MCV 1) TDAP 1)					
POLIO-SABIN VACCINE – 4 Required 1)2	3)	_4)	B	ooster	
MMR (Combination Measles-Mumps-Rubella	a) – Required 1)		_ 2) _		
HEPATITIS A 1)	2)				
HEPATITIS B – 3 Required 1)	2)	3)			
HIB VACCINE – 3 Required 1)	2)	3)			-
If applicable: CHICKEN POX (Date child had chicken pox) VACCINE 1)2)		OR			
(Continued on back)					

MEDICAL INFORMATION

1.	Is your child's vision or hearing impaired? Yes If yes, is he/she under a doctor's care? Yes What is the problem?	No No
2.	Is your child toilet trained? Does he/she have bowel or bladder accidents? Yes If yes, can you be specific regarding what the issues are?	No No
3.	Does your child have a speech or language problem? Yes If yes, is he/she being treated for the problem? Yes What is the problem?	No No
4.	Does your child have any other physical illness or handicap which might affect normal progress or participation in the usual school program?	No
5.	Does your child have any emotional or behavioral problem which might affect school performance or participation? Yes If yes, please explain:	No
6.	Is your child on any long-term medication?	No
7.	Has your child been restricted by a doctor as far as physical activity in school is concerned?	No
8.	Does your child have any health condition which might require emergency action when he/she is at school? (i.e. seizures, bee sting allergy, bleeding problem, diabetes, heart problem, etc)	No
9.	Do you have:Medical InsuranceMedical Card	
	Other (please explain)	
10.	Would you like to discuss this information with any of the following:	
	School Nurse Counselor Teacher Principal	
Sign	nature of Parent/Guardian	

HOME LANGUAGE SURVEY*

ONE FORM PER STUDENT MUST BE COMPLETED

The Office of Civil Rights (OCR) requires Local Education Agencies (LEA's) identify limited English proficient (LEP) students in order to provide appropriate language instructional programs for them. Pennsylvania has selected the Home Language Survey as the method for the identification.

S	Student Name	7	Grade			
1.	What is/was the student's first lang (If the student's first language is Enform.)		2, 3, and 4. However, please remember to sign this			
2.	Does the student speak a languag (Do not include language(s) learned in scholl fyes, please specify the language(ool.)	Yes No			
3.	What language(s) is/are spoken in	your home?	Antonia (
4.	Has the student attended any United States school in any 3 years during his/her lifetime?Yes No. 11 yes, please complete the following:					
	Name of School	State	Dates Attended			
	Signature of Parent/Guardian		_			
	Person completing this form if other	r than parent/guardian:				

*The school district, charter school, or full day AVTS has the responsibility under the federal law to serve students who are limited English proficient and need English instructional services. Given this responsibility, the school district, charter school, or full day AVTS has the right to ask for the information it needs to identify English Language Learners (ELLs). As part of the responsibility to locate and identify ELLs, the school district, charter school, or full day AVTS may conduct screenings or ask for related information about students who are already enrolled in the school as well as from students who enroll in the school district, charter school, or full day AVTS in the future.



FEDERAL GUIDELINES FOR ETHNICITY AND RACE STANDARDS

Student	Last Name	Student First Name	
Please c	complete the two questions	below.	
	-	Latino Y N (circle one)	
I	` '	OT need to answer questions 2.) Mexican, Puerto Rican, Cuban, Central or South	American or other Spanish
2. I	· ·	ore if you circled N to question 1.)	
		n or Alaskan Native	
	Asian		
	Black or Africa		
	Native Hawaiia	n or Other Pacific Islander	

Race/Ethnicity Definitions

These are categories used to describe groups to which individuals belong, identify with, or belong to in the eyes of the community. These categories do not denote scientific definitions of anthropological origins.

- 1. AMERICAN INDIAN/ALASKAN NATIVE A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.
- 2. ASIAN A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent,. This includes people from China, Japan, Korea, the Philippine Islands, Samoa, India, and Vietnam.
- 3. BLACK (NON-HISPANIC) A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).
- 4. NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER A person having origins of the original peoples of the Hawaiian Islands or other Pacific Islands
- 5. WHITE (NON-HISPANIC) A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

As in the past, individuals or student's parents are asked to self-identify themselves. However, OBSERVER IDENTIFICATION is required if individuals decline to choose a race/ethnicity.

If you have any questions, please contact Luann Boltz at (814) 725-8671 ext. 3900. Thank you.

PARENTAL REGISTRATION STATEMENT

ONE FORM PER STUDENT MUST BE COMPLETED

Student Name		
Date of Birth	Grade	
Parent or Guardian Name		
Address	Phone	
the parent, guardian or other person ha provide a sworn statement or affirmat expelled from any public or private so	A-A states in part "Prior to admission to any school aving control or charge of a student shall, upon regition stating whether the pupil was previously suspection of this commonwealth or any other state for a for drugs, or for the willful infliction of injury to mitted on school property."	stration, ended or an act of
PLEASE COMPLETE THE FOLL	OWING:	
state for an act of offense involving injury to another person or for any a statement subject to the penalties of 24	lic or private school of this Commonwealth or ar weapons, alcohol or drugs, or for the willful infliect of violence committed on school property. I m 4 P.S. § 13-1304 – A(b) and 18 PA C.S.A. § 4904, and the facts contained herein are true and correct	ny other iction of nake this relating
Signature of Parent or Guardian	Date	
** Name of the school from wl suspension/expulsion; and dates of sus	hich student was suspended or expelled; reas spension or expulsion (optional)	son for
Any willful false statement made abo	ve shall be a misdemeanor of the third degree. Th	is form

shall be maintained as part of the student's disciplinary record.

PARENT/GUARDIAN and STUDENT SIGNATURES REQUIRED

PUBLISHING OF DOCUMENTS and IMAGES ON THE INTERNET/WORLD WIDE WEB

The North East School District ("District") has created a website for each school within the District. This policy shall apply to schools and individual students who publish on the Internet where the information being published originates from a school or district-maintained web server or from any server currently in use by the school system. This policy should be followed in conjunction with the District's Computer/Internet Acceptable Use Policy for Students.

I. Online Images of Adults on District-owned or maintained websites

Pictures and identifying information of Board members, District employees or any other adult, such as parents or volunteers, may be published on District-owned or controlled websites provided the permission of the adult is obtained prior to the publication of his/her image and/or information on the Internet.

II. Online Images of Students of the District

Pictures and identifying information of students of the North East School District may be published on District-owned or controlled websites provided the permission of the student's parent/guardian and/or the student is not disallowed prior to the publication of his/her image and/or information on the Internet.

Parents and/or legal guardians who do not wish to allow the photograph, name(s) or work of their student(s) to be published in any written District publication and/or posted on any District maintained online format must notify the student's school in writing no later than September 30th of each school year, denying permission for such publication. In the absence of a written letter, the District shall assume that publication is granted for the current school year.

III. Publication Of Student Names

The District May Publish Students' Names on the Internet, provided that permission for such publication has not been previously disallowed in writing by the student's parent/guardian and/or the student for the current school year.

IV. Publication Of Student-Produced Work.

The District may publish student-produced work on the Internet, provided that permission for such publication has not been previously disallowed in writing by the student's parent/guardian and/or the student for the current school year.

Prior to the posting of student-generated work, schools within the District must take reasonable care that the content of the work is owned solely by the student. Plagiarism in any form is not permitted.

The District may require that student publications meet a variety of standards related to adequacy of research, spelling, grammar and appropriateness of material.

Administrative Regulation THIS FORM MUST BE COMPLETED

Rules for North East School District Computer Users

As a user of computers owned or controlled by the North East School District, I agree to follow the District's rules relative to computer and Internet use, including the District's Computer/Internet Acceptable Use Policies, and the District's policy on the Publishing of Documents and Images on the Internet/Internet, in all of my work with computers while at the North East School District.

I will not play games or use the computer resources for non-academic activities and will not attempt to access materials which would be inappropriate in the educational setting.

I will follow the directions given at the lab site. When I am in a computer lab, I will work in ways that will not disturb others.

I will not waste or take supplies that are provided by the North East School District.

I recognize that software is protected by copyright laws; therefore, I will not make unauthorized copies of software found on the North East School District computers, either by copying them onto my own discs or onto other computers through electronic mail or bulletin boards or other electronic pathways; and I will not give, lend, or sell copies of software to others unless I have the written permission of the copyright owner or the original software is clearly identified as shareware or in the public domain.

I recognize also that the work of all users is valuable; therefore, I will protect the privacy of others by not trying to learn their passwords; I will not copy, change, read, or use files in another user's area without that user's prior permission; I will not attempt to gain unauthorized access to system programs or equipment; I will not use computer systems to disturb or harass other computer users by sending unwanted mail or by other means; and I will not download personal files onto the hard drives of any North East School District computers for permanent storage.

Violations of the District's rules and policies regarding the use of District computers and the Internet will be addressed in accordance with the discipline policies of the North East School District. Violators will lose computer privileges.

As the parent or guardian of this student, I have read the terms and conditions for Internet access. I understand that this access is designed for educational purposes. I also recognize it is impossible for the North East School District to restrict access to all controversial materials, and I will not hold them responsible for materials acquired on the network. I hereby give permission for my child to use the Internet and certify that the information contained on this form is correct. I understand, further, that if I do not sign, my child will not be permitted access to the Internet through the school's computers.

Student Name		Parent(s) Name	
]	Please Print	Please Print	
Student Signature		Parent Signature	
_		-	
Date		Date	
Grade Hor	neroom		

Valid through the end of September of the following school year.



50 EAST DIVISION STREET

■ NORTH EAST, PENNSYLVANIA 16428 TELEPHONE (814) 725-8671

■ FAX (814) 725-9380

PARENT OR GUARDIAN NOTIFICATION

FOR PUBLICATION OF STUDENT IMAGES, NAMES, AND/OR STUDENT WORK

North East School District Board Policy 815 outlines the school district's position regarding the publishing of documents and images on the Internet/World Wide Web. This policy is readily available for your review in its entirety on the district's website at www.nesdl.org by clicking on the Resource tab and scrolling down to Policies.

North East School District currently maintains a website at this address and also a district social media (Face Book) page and publishes newsletters where, from time to time, images of students, student-produced work and/or student names may be posted, either in order to promote positive activities happening on campus or to showcase and recognize the achievements and talents of our students.

Please be aware that <u>permission is assumed to be granted</u> for the District to publish images and/or student-produced work and to reference students by name on District owned or maintained online sites and in such written publications as the school district newsletters and local/community newspapers.

If you **DO NOT** wish to allow your student's photograph, name or work to be posted in any online format (such as the district's website) or in any written publication (such as district or school newsletters), please send a written letter to your child's school no later than September 30th of the current school year, stating that you deny permission for such publication.

If you have any questions regarding publication of student images, names and/or student work, either in electronic or written format, you are invited to contact the Superintendent's office at (814) 725-8671 extension 3904 or any of the building administrators.

If you do not have internet access at home and would like to review the District's policy on publications, you are invited to request a printed copy of this policy from any school office.

We anticipate an exciting school year and look forward to honoring the exceptional student accomplishments which take place throughout the year.

2019 - 2020

ANNUAL PUBLIC NOTICE OF SPECIAL EDUCATION SERVICES & PROGRAMS, SERVICES FOR GIFTED STUDENTS AND SERVICES FOR PROTECTED HANDICAPPED STUDENTS

Notice to Parents:

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find responsibilities. School districts, intermediate units and charter schools are required to conduct child find activities for children who may be eligible for services via Section 504 of the Rehabilitation Act of 1973. For additional information related to Section 504/Chapter 15 services, the parent may refer to Section 504, Chapter 15, and the Basic Education Circular entitled Implementation of Chapter 15. Also, school districts are required to conduct child find activities for children who may be eligible for gifted services via 22PA Code Chapter 16. For additional information regarding gifted services, the parent may refer to 22 PA Code Chapter 16. If a student is both gifted and eligible for Special Education, the procedure in IDEA and Chapter 14 shall take precedence.

This notice shall inform parents throughout the North East School District of the child identification activities and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities or eligible young children. In addition to this public notice, North East School district publishes written information in the handbook and on the website. Children ages 3 - 21 can be eligible for special education programs and services.

If parents believe that the child may be eligible for special education, the parent should contact the North East School District or the Director of Special Education for the Northwest Tri-County Intermediate Unit identified at the end of this public notice. Children age three through the age of admission to first grade are also eligible if they have developmental delays and, as a result, need special education and related services. Developmental delay is defined as a child who is less than the age of beginners and at least three years of age and is consider to have a developmental delay when one of the following exists: (i) The child's score, on a developmental assessment device, on an assessment instrument which yields a score in months, indicates that the child is delayed by 25 percent of the child's chronological age in one or more developmental areas, for (ii) The child is delayed in one or more of the developmental areas, as documented by test performance of 1.5 standard deviations below the mean on standardized tests. Developmental areas include cognitive, communicative, physical, social/emotional and self-help. For additional information you may contact the Early Intervention Department at the Northwest Tri-County Intermediate Unit, located at 252 Waterford Street, Edinboro, PA 16412 (814)734-5610